



333 Jeremiah Boulevard Charlotte, NC 28262
Ardener T. Lott 704-602-2295

KidZone Information Sheet

- KidZone provides supervised care to K5-5th grade Northside Christian Academy students after school hours and on some school holidays.
- Standard hours are from school dismissal until 6pm on school days.
- Half Day hours are from half day school dismissal until 6:00pm.
- Non-school day hours are from 8am-6pm.
- A 30-minute study hall is scheduled for 3rd-5th grades on Monday, Tuesday, and Thursday.
- K5 – 2nd grades will have daily reading time.
- All students will have social/play time and classroom time.
- Students not picked up in car line will be brought to KidZone for snack in the cafeteria (B-Wing).
- At 3:00 all students not picked up will be signed-in to KidZone care.
- Once signed-in to KidZone, only an authorized pick up person may sign students out.

Non-School Days and Half-Days

Non-school days on which KidZone will be open are as follows:

October 17-18 (Fall Break)	December 20 (Part of Christmas Break)
October 21 (Parent/Teacher Conferences)	January 2-3 (Part of Christmas Break)
November 11 (Veterans Day)	February 17 (President's Day)
November 25-26 (Part of Thanksgiving Break)	March 9-13 (Spring Break)

Half-days on which KidZone will be open are as follows:

September 20	February 14
October 16	March 6
November 15	April 9
December 16-19	May 1
January 17	May 18-21

- An electronic registration form will be provided to register your students for non-school days and half-days.
- Lunches and snacks will not be provided by KidZone on non-school days and half days.
- **A financial contract/registration form and registration via the link is a mandatory prerequisite for attendance.**
- There will be no "drop in" attendance on half days and non-school days.
- **KIDZONE CLOSINGS:** We are closed on non-school days not listed above and NCA closings for inclement weather.

2019-20 KIDZONE FINANCIAL CONTRACT/REGISTRATION FORM

Financially Responsible Parent/Guardian Information (please print)

Parent 1 _____
 (First) (Middle Initial) (Last) (Suffix)

Parent 2(if applicable) _____
 (First) (Middle Initial) (Last) (Suffix)

Student Enrollment Information

Students: _____ Grade (In August 2019): _____

Please check which component(s) of KidZone your student(s) will utilize (check all that apply):

- Daily KidZone/Monthly Contract
 KidZone Half Days
 KidZone non-school days

**PLEASE MAKE SURE THE FOLLOWING INFORMATION IS UPDATED VIA PARENTSWEB BEFORE THE FIRST DAY OF SCHOOL

1. All parent contact information.
2. All persons authorized to pick up your student (including both parents).
3. All medical information pertaining to your student including allergies and medical conditions.

2019-20 KIDZONE FEES (Effective June 1, 2019)

Fee Description	Students with a Monthly Contract	Non-Monthly Contract Students
Annual Registration fee	\$60 per student	n/a
Monthly fee	\$280 per student	n/a
Daily fee	n/a	\$30
Weekly Fee (2 or more days in a week)	n/a	\$75
Half-Day Fee (webform registration required for ALL students)	Included in monthly contract rate	\$50
Non-School Day Fee (Full day KidZone) (webform registration required for ALL students)	\$60 per student per day	\$75 per student per day
Registration Cancellation fee (charged if not cancelled 2 business days in advance)	\$20	\$20
Non-Registration Fee (charged if present without pre-registration on half/non-school days)	\$75	\$75
Reenrollment Fee (for students with contracts)	\$50 per student	n/a
Late Payment Fee	\$10 per student	\$10 per student
Late Pick Up Fee	\$20 per 15 minutes after 6pm	\$20 per 15 minutes after 6pm
Returned Check Fee	\$29	

KIDZONE FINANCIAL POLICY

1. KidZone students with a monthly contract will be billed on a monthly basis and require an annual registration fee. Payment will be required on the 1st of the month.
1. Credits will not be given for students with a monthly contract participating in extracurricular activities such as plays or school clubs.
2. Non-monthly contract students who attend frequently will be required to pay the monthly fee and annual registration fee.
3. **ALL half-days and non-school days require pre-registration.** Unregistered students may not attend.
4. A \$20 cancellation fee will be charged for registrations not cancelled via email (ardener.lott@northsidecharlotte.com) 2 business days in advance of half-days or non-school days.
5. Payments may be made via the finance section of ParentsWeb, in the elementary office, or the main school office.
6. If the KidZone monthly fee is unpaid by the next billing cycle after the due date, the student will be withdrawn from the NCA KidZone program.
7. Parents of monthly contract students can withdraw once per school year, ten days before the end of the month without penalty.
8. Reenrollment to the program or reattendance will incur a reenrollment fee along with the regular monthly fee.
9. Please use your on-line statements through ParentsWeb or cancelled checks or cash receipts for tax reporting. Our TAX I.D. NO. is 56-0787452.
10. **STATUTE OF LIMITATIONS: A parent has 15 days to contest a child's attendance from date of billing to date of question. All statements with charges are available 24/7 via ParentsWeb. Please review these statements regularly.**
11. Delinquent accounts will be turned over to a collection agency.

I have read, understand, and agree to comply with Northside Christian Academy's KidZone Rates, Fees & Financial Policy outlined above. I understand that my financial responsibility is one of the key factors in maintaining a quality Christian environment for my child/children, and that my cooperation enables Northside Christian Academy to maintain a positive Christian testimony by having necessary funds to meet its financial obligations in a timely manner. I understand that report cards, access to Parent's Web, KidZone attendance privileges, and release of academic records may be withheld for past due or unpaid KidZone balances.

Signature of Parent or Guardian

Date

Signature of Parent or Guardian

Date