



Dear Prospective Family,

Thank you for your interest in Northside Christian Academy, which is a ministry of Northside Charlotte. Your interest in a distinctly Christian school for your child is commendable. Beyond academic excellence, Northside Christian Academy holds highly the values of faith, love, truth, and discipleship, challenging your child to honor God with his/her life. When you decide to enroll your child in our school, please follow the steps below.

**Step 1: Submit an online application at [ncaknights.com/admissions/](http://ncaknights.com/admissions/)**

- The online application includes financial contract, statement of faith, and a \$300 fee, which is non-refundable
- You will be asked to provide teacher and church pastor emails so that references may be requested
- The following items will be requested as uploads:
  - Current photo of student
  - Birth certificate
  - Immunization record with physician's signature or stamp
  - Latest report card (for HS students, transcript is required)
  - Latest end of year test scores or standardized test scores

**Step 2: Admissions Testing**

- As part of the admissions process, Northside Christian, as a college preparatory school, administers an assessment test to all new students. Admissions testing will be scheduled once the application and all required uploads have been received and reviewed.

**Step 3: Interview with Admissions Committee**

- Once the assessment has been completed and scored, a parent-child interview will be scheduled. At least one parent (preferably both) must be present at the interview. This interview consists of reviewing student application and assessment results, acquainting each parent with NCA's school policies, explaining the specifics of the respective grade-level curriculum, and discussing the academic and spiritual standards which must be met for acceptance and continued good standing.

**Step 4: Notice of Acceptance**

- An acceptance decision will be communicated to the parent(s) by email and/or phone. The Parent(s) will then have two weeks to complete enrollment.

Don't hesitate to contact the Admissions Office with questions or if additional assistance is needed. The NCA Admissions Office looks forward to serving you!

704-599-9015

[admissions@ncacharlotte.com](mailto:admissions@ncacharlotte.com)